

**Minutes of the 0-25 Health and Wellbeing Board Meeting
21 November 2016
2.00pm – 4.00pm
Medway Room Sessions House**

Present:			
Andrew Ireland	AI	-	Social Care Health & Wellbeing Corporate Director, KCC (Chair)
Peter Oakford	PO		Cabinet member – Specialist Children’s Services
Roger Gough	RG	-	Cabinet Member – Education & Health Reform, KCC
Karen Sharp	KS		Head of Commissioning Public Health, KCC
Amanda Kenny	AK	-	Swale & DGS Clinical Commissioning Group Commissioner
Simon Thompson	ST	-	Head of Partnerships and Communities, Kent Police
Helen Cook	HC	-	Children’s Commissioning Manager, KCC
Sam Bennett	SB	-	Public Health Consultant , KCC
Jane O’Rourke	JO	-	East Kent Clinical Commissioning Group Head of Children’s Commissioning
David Holman	DH	-	West Kent Clinical Commissioning Group, Children’s Lead
Mark Walker	MW	-	Deputy Director Disabled Children, Adults learning Disability and Mental health, Representing Penny Southern KCC
Abdool Kara	AK	-	Chief Executive Swale Borough Council representing Joint Kent Chiefs
Philip Segurola	PSe	-	Specialist Children’s Services Director, KCC
Naz Chauhan	NC	-	West Kent Clinical Commissioning Group
Gill Rigg*	GR	-	Kent Children’s Safeguarding Board Independent Chair
Colin Thompson*	CT	-	Public Health Specialist, KCC
Liz Williams *	LW	-	Children’s Commissioning Manager, KCC
Joanna Fathers*	JF	-	Children’s Commissioning Officer, KCC
* Present for part of the Meeting			
Apologies			
Jenny Hollingsbee	South Kent Coastal CCG representing the LCPG Chairs		
Sue Chandler	South Kent Coastal CCG representing the LCPG Chairs		
Michael Thomas-Sam	Head of Strategy and Business Support		
Stuart Collins	Director of Early Help, KCC		
Penny Southern	Director of Disabled Children, Adults learning Disability and Mental health, KCC		

1. Welcome & Introductions

1.1 The Chair welcomed everyone to the meeting and introductions were made.

2. Minutes from meeting held on 20 September 2016

2.1 The minutes were agreed as an accurate account after a minor adjustment to those who attended the meeting.

2.2 In reviewing the actions the following were noted:

- Action 1: Healthy Child Programme pathway and commentary – ongoing AK and AI to discuss after the meeting. **Action 1**
- Action 3a: Kent Housing Group invitation to the UCAS Partnership board – PSe it to attend their next meeting in January 2017.
- Action 4b: Children’s Needs Assessment discussion at Kent Health & wellbeing board will take place at the January meeting.
- Action 7b Kent Children and Young Peoples framework is to be ratified at the January 2017 Kent Health and Wellbeing board meeting.
- Action 8: Turning the Curve presentation to be carried over to the next meeting. **Action 2**
- Action 10: Response paper to NHS England’s integrated transformation KS and PSo are meeting week commencing 28 November to finalise. **Action 3**

2.3 All other actions were noted as completed.

3. UASC Update

3.1 The Chair provided a detailed update on UASC, highlighting the following:

- The number of new arrivals has currently ceased due to the action in Calais, and with the Dublin 3 arrangement clients are being processed through Croydon s across the Country with some reunited with family in Kent.
- As part of the Dublin Amendment the French authorities are dispersing refugees across France. Originally Kent staff who were working in the camps were asked to leave, however for a 3rd week, Kent staff along with Essex and Croydon children services have been providing guidance of which categories under the Dublin Amendment the young people should be attributed to.
- A recent meeting with Ministers resulted in the agreement that despite both Kent reception centres being empty to remain open until the end of this calendar year before returning them to the Youth Service.
- In addition the Government has agreed to assist Kent in persuading other local authorities where young people have been placed by Kent to take on the responsibility for the care of the young person.

3.2 Board members welcomed the news and raised the following points:

- The Government’s announcement of new funding for projects tackling modern slavery.
- Department of Communities and Local Government (DCGL) prospectus on Controlling Migration fund has a much broader scope its funding application criteria.
- Joint Kent Chiefs are supporting current lobbying to have a clause placed in the Homelessness reduction act to bring some management to those being placed due to the number of homeless relocated by London Boroughs to Kent.
- A letter has been sent to Children’s minister inviting them to Kent to discuss what support can be offered to address the significant issues of these along with asylum seekers and care leaver placements within Kent is creating.
- Clinical Commissioning Groups are providing GPs with a briefing note on how to process UASC clients.

4. Subgroup updates

4.1 Update on the review of the Healthy Child Programme

4.1.1 The above report provided members with an update on the work undertaken by the Health Child Programme Task and Finish subgroup and the key findings from the 3 workshops identified the following priorities:

- The need for more consistent information sharing and clear pathways between, Health education and Early Help
- 5-11 lack of year 6 screening
- NCMP – lack of clarity for specialist schools – development of a Healthy Weight Strategy and Framework.
- Improved rates of Child in Care initial health assessment
- Early identification of SEND including an initial consultation
- Systematic identification of substance misusing parents who have mental health and/or are experiencing domestic violence
- Weight management interventions for 11 – 19 age group across Kent including teenage parents
- Co-ordination of health interventions for at risk populations like Gypsy Roam Travellers and young parents
- Clarification of what the parenting offer is and what intervention support is available.

4.1.2 Board members noted the papers' recommendation and support the priority areas for additional enquiry.

4.2 Health Visiting Update

4.2.1 This became the responsibility of Local Authorities in 2015 and is part of the child health reform. The key elements of the service are:

- Universal checks to address health needs and early identification of those families with specific and complex needs
- Health promotion
- Safeguarding function
- Outcomes include:
 - Breastfeeding
 - Vaccination
 - Readiness for school
 - Reviews

4.2.2 The challenges include;

- Funding
- Performance and data quality.
- Antenatal referral
- Geographical footprint of district level working has resulted in disengagement by service user.

4.2.3 At July's Children's cabinet committee agreed to the recommendation to extend the existing contract for 18 months to June 2018 with the inclusion of a 10% reduction in funding over the 2 years to allow for a transformation and service remodelling to be developed. This will include:

- A universal offer for all

- A focus on the most vulnerable families
- 4.2.4 As part of the redesign the workshops clearly showed that there is a strong appetite for more opportunities in working in partnership to deliver services, through:
- Co-locations
 - Shared Pathways
 - Shared Outcomes
 - Greater Information sharing
 - Care conferences

4.2.5 The next steps are:

- To hold market and stakeholder engagement events
- Establish a GP reference group
- Draft an outline business case for March 2018
- Develop a new service specification that includes;
 - utilisation of Children Centres,
 - fits in with the Healthy Child Programme
 - supports those children with disabilities/additional needs
 - links in with year 1 and year 2 nursery nurses

4.2.6 Members welcomed the progress made and support the proposal of a more co-ordinated approach especially for those with disabilities and additional needs.

4.3 Special Educational Needs and Disability (SEND) Update

4.3.1 The board agreed for this update be deferred to the next meeting and requested that at future meetings there is a representative from this group to ensure that the board is kept informed of developments within this important and key area of service delivery. Action agreed: KS to follow up with Patrick Leeson. **Action 4**

4.4 Children and Young People's Framework (CYPF) update

4.4.1 The key points provided to the board were:

- Framework will be live from January 2017 with the supporting dashboards available from end of November 2016 to enable local Children Partnership groups to review at a district level to show movement and comparison.
- The areas for prioritisation within the framework will be excess weight and NEET clients, which will be reflected in the main themes for the Early Preventative Grants along with Domestic Violence and Healthy Choices.
- Grants will available for bids from the end of November closing on 22 December with bids being assessed by local LCPGs with assurance that the decision process for the grants include 'Declaration of interests' section which will advise that where these are provided then the individual will not be allowed to sit on that panel.

4.4.2 HC agreed to draft some guidance notes for LCPG chairs on how to understand the dashboard in a meaningful way to ensure they are utilised their full potential. **Action 5**

4.5 Children and Adolescent Mental Health Service (CAMHS) Procurement

- 4.5.1 The Board were provided an overview of the above procurement which is underpinned by the 'Transformation plan for Children, Young People and Young Adults mental Health & Wellbeing, with the key highlights were:
- Procurement is on track with the process is being led by KCC's procurement team and has included a competitive dialogue which has been very useful in ensuring that the new model is fit for purpose.
 - The KPIs will include:
 - Single point of contact
 - Harm reduction
 - Technology interventions
 - A key change in the new specification is for countywide Crisis support.
 - The contract award will be in February/March 2017 with a recommendation report coming to this Board. **Action 6**
 - The transformation plan was published last week including NHS England guidance with alignment with the 'HeadStart' programme feeding information back to both NHS England and the Kent Health & Welling Board.

4.5.2 The board welcomed the update and the accompanying document saying it was very clear, informative and impressive in the accomplishments achieved.

5. Drug and Alcohol Strategy 2017-2022

5.1 The above paper and presentation gave board members a summary of the strategy's development, priorities and key themes to reflect the changes and challenges of drug and alcohol treatment provision. This includes:

- More focus in the treatment of clients with more complex needs
- Continuing with the Riskit programme and Dust Screening tool for young people.
- Focusing on substance misusing parents and hidden harm.

5.2 Board members welcomed the strategy's development as well timed in linking in with the CAMHS and Children's strategies and in noting the paper the following points were raised:

- The addition of Family resilience – support to improve the resilience of vulnerable families as well as individuals.
- The service's core offer to include reliable drug and alcohol testing for court proceedings within appropriate timescales.
- A consistent service across the county for young people to access support.
- The production of a youth friendly version of the strategy

5.3 Actions agreed

- All to review the draft strategy and feedback comments to CT. **Action 7a**
- CT/DH to present the strategy at the next Kent and Medway Concordat meeting. **Action 7b**

- CT and MW to meet to discuss the production of a youth friendly version of the strategy as part of the consultation process. **Action 7c**

6. Children's Integrated Commissioning Project (North Kent)

6.1 The above report provided the board with a detailed review and update on the progress of the Children's integrated commissioning project in North Kent, highlighting the following points:

- The project has two key components:
 - Identification and implementation of joint commissioning priorities and opportunities specially for children with disabilities for 2015/16
 - Review of models of joint commissioning and the options for future CCG/local authority joint commissioning activity.
- Success in financial and improved service provision
- Greater understanding in the way the commissioning cycle is interpreted by each organisation and teams.
- The benefits have included:
 - Better relationships and trusts across both organisations
 - Greater utilisation of resources more effectively across both organisations including buildings, staff time and budgets.
 - Better risk management with both organisations sharing the aligned /associated commissioning risks.
 - Better customer experience for those accessing services and support.
- Lessons learnt – these include:
 - Technical issues – differences in ICT systems making flexible working across KCC and NHS sites problematic but now resolved.
 - Information sharing – there are still some areas where by information needs to be anonymised before sharing with stakeholder which takes time.
 - Governance – it would be easier and simpler to align CCG and KCC governance processes with all seven CCG rather than just the two in North Kent.

6.2 The North Kent CCG Joint Strategic Commissioning Group agreed to support the option to continue to build on the current work completed by:

- Producing a top level five year plan that will look at current contracts that require re-procuring to identify future integration or alignment of services in a systematic and staggered approach across the group.
- Development of a more integrated approach in delivering all service around the child including acute services for children, maternity, physical disability, education and Public Health services in order to create a central focus, budget and team to support service delivery.
- Look to develop opportunities in working collaboratively with both Education and Public Health.

6.3 In noting the paper board members welcomed the achievements of the project and its continuation and recommended that it should be taken to the Kent Health and Wellbeing Board. **Action 8**

7. Terms of Reference

7.1 in reviewing the revised terms of reference the following were agreed:

- Membership invitations to be sent to:
 - Police crime commissioner office membership
 - Kent Housing Group representative to be invited. **Action 9a**
- Inclusion of Link to local Health and wellbeing board. KS to revise. **Action 9b**

8. Any Other Business

8.1 AK announced that he will be stepping down as Chief Executive for Swale District Council and representative for Kent Joint Chiefs. The members joined the Chair in thanking AK for his support and valuable contribution he has made to the group over the past years.

8.2 Maternity:

- Kent has been awarded additional funding for mental health pre-antenatal in for North Kent for the next three years. The bid was place KMPT with Thanet being the lead CCG and will aide in the removal of the inequity.
- A further bid was place for Better Birth STP which was unsuccessful; however the feedback has been positive.
- West Kent CCG has also been successful in obtaining additional funding for pre-birth services.
- Actions agreed for a Maternity themed agenda to also include the revised Maternity needs assessment. **Action 10**

8.3 Human trafficking – action agreed ST to arrange for the Police lead to come and do a presentation. **Action 11**

Next meeting:

28 March 2017 Swale Room 2, Sessions House , Maidstone; 2.00pm – 4.30pm

Action List

Action Number	Action Required and By Whom	By When
1	Outstanding Actions from 20 September 2016 Action 1: Healthy Child Programme pathway and commentary – ongoing AK and AI to discuss after the meeting.	21 November 2016
2	Action 8: Turning the Curve presentation to be carried over to the next meeting.	28 March 2017
3	Action 10: Response paper to NHS England's integrated transformation KS and PSo are meeting week commencing 28 November to finalise.	2 December 2016
4	Subgroup updates: SEND KS to follow up with PL to ensure that there is an update on Special Educational Needs and Disability (SEND) along with representative at future meetings.	28 March 2017
5	Children and Young People's Framework (CYPF): HC to produce some guidance notes for LCPG chairs on how to best use the dashboards.	December 2016
6	Children and Adolescent Mental Health Service (CAMHS) Procurement DH to bring the recommendation report to the Board.	28 March 2017
7a	Drug and Alcohol Strategy All to review the draft strategy and feedback comments to CT	February 2017
7b	CT/DH to present the strategy at the next Kent and Medway Concordat meeting	Next meeting
7c	CT and MW to meet to discuss the production of a youth friendly version of the strategy as part of the consultation process.	December 2016
8	Children's Integrated Commissioning Project (North Kent) Report to be shared at the Kent Health & Wellbeing board on the progress made.	25 January 2017
9a	Terms of Reference Membership invitations to be sent to: <ul style="list-style-type: none"> ○ Police crime commissioner office ○ Kent Housing Group representative. 	28 March 2017
9b	KS to add Inclusion of link to local Health and wellbeing boards.	
10	Any other business PM to add Maternity and the revised Maternity needs assessment to the next agenda.	28 March 2017
11	ST to arrange lead for Human Trafficking to do a presentation and PM to add to agenda	28 March 2017